



**Alexandria
Economic
Development
Partnership**

How to Start a Business in Alexandria

The first step in starting any business is getting set up legally. As a small business owner in Alexandria, you'll need to register with the state and the City, as well as with the IRS. Watch our video guide to walk you through the process. Below are all the resources mentioned to start your business in Alexandria.

Virginia SCC: <https://scc.virginia.gov/pages/Business-Types>

Apply for an EIN: <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>

Obtain your Business License: <https://www.alexandriava.gov/taxes/tax-forms>

Business License Application: https://www.alexandriava.gov/sites/default/files/2023-03/2023%20Business%20License%20New%20Application_0.pdf

Interdepartmental Form: https://www.alexandriava.gov/sites/default/files/2023-02/Interdepartmental%20Form%202023_0.pdf

Federal W-9 Form: <https://www.alexandriava.gov/sites/default/files/2022-03/Federal%20W9.pdf>

Submitting your forms: <https://www.alexandriava.gov/BusinessTax>

Schedule an appointment with us: <https://alexandriaecon.org/>